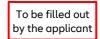


Application Checklist Residence Permit Service (RPS)



First Name of	l an	at Nama a.					
First Name:							
Mobile:	Priv	vate e-mail:					
Applying for:							
First Residence Permit Issuance (FRPI)		te of birth:					
Extension (EX)		Expiry date of visa/residence permit:					
Job Seeker Permit (JSP)		Date of submission at SRH:					
Lost/Stolen (L/S)							
	D						
RP Transfer to a new	r Passport (Transfer)						
Do not merge	l documents must be in PDF. Only in Englis e them. The white spaces below the intenc	ded application type ((column) are app	licable fo	you.	
What Documents?	How?		FRPI	EX	JSP	L/S	Transfe
Application form	Completed & signed. Do not print your sign on SRH website.	nature. Lemplate					
Passport (s)	Colour copies of all identity info page(s) with signature.						
Current visa	Colour copy. If not available then provide flight ticket.						
Arrival stamp Current residence permit	Check passport. If not available then provided Colour copies of all sides	ide flight ticket					
Supplementary sheet	Colour copies of all sides (This can be a green folded						
(Zusatzblatt)	document or a sticker in your passport)						
1 new passport 35X45mm size biometric photo	Light background. No matte or glossy type. Do not submit the photo you used for other application. Not necessary to submit with your application.						
Confirmation of enrollment	Current and next semester (when available). Download from campusnet or contact: studentservice.hsbe@srh.de						
Tuition fee payment	Must include the current semester tuition fee payment. Please contact: feemanagement.hsbe@srh.de						
Proof of financial subsistence	Blocked account in a German Bank with El the amount is lesser) OR a notarized declar commitment by a German citizen OR scholarized financial declaration from parer of your studies with their last 6-month full and their colour passport copy.	UR 11,208 (even if aration of olarship OR a nts for the duration					
Study prognosis document	Contact: examination.office.hsbe@srh.d & stamped. Template on SRH website.	e to get it signed					
Letter of successful completion of your degree	Must be signed by your head of study progexamination office. Template on SRH web	-					
Proof of financial means	Last 6-month full bank statements ideally with a 934 EUR monthly income. Lesser income is also fine.						
Health insurance	Colour copies of all sides of your health insurance card OR a confirmation from your health insurance provider with a validity of least 1 year at the time of application.						
Report of loss from police	It is called "Verlustanzeige" & a copy is suf	fficient.					
Rental Agreement	Rental contract in your name. Signed/star	nped.					
Confirmation of registration	You can also submit the contract & "Wohnungsgeberbestätigung" from the la	ındlord until you					
("Anmeldung")	have the "Anmeldung" document. Must be	e in Berlin.					

Your Signature