



## Application form for studying abroad

### Your personal data

Surname name(s):

First name(s):

Date of birth (dd/mm/yyyy):

Gender:  male  female  divers

Citizenship<sup>1</sup>:

Current address in Germany

c/o<sup>2</sup>

Street

Postcode:

City:

Phone number:

Email:

### What do you study at SRH Berlin University of Applied Sciences?

When did you start your studies?

Winter semester 20 /20 **or**  Summer semester 20

Which study programme are you currently enrolled in?

Campus:  Berlin  Dresden  Hamburg

Name of study programme:

Study cycle:  Bachelor  Master

Language of instruction:  German  English

International Experience Track Student:  Yes  No

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<sup>1</sup> If more than one, please give the one that you will use when applying to the host university and the visa, if applicable.

<sup>2</sup> If applicable



## YOUR SEMESTER(S) ABROAD

Which semester(s) would you like to spend at our partner university?

- Fall/winter semester only 20
- Spring/summer semester only 20
- Entire academic year 20 / 20

What semester(s) would your semester abroad be (3<sup>th</sup>,5<sup>th</sup> )?

Is it mandatory  or voluntary?

Have you ever participated in an ERASMUS+ or PROMOS sponsored program?

- Yes, I have participated in ERASMUS or PROMOS study abroad\*
- Yes, I have participated in ERASMUS or PROMOS internship abroad\*
- No, I have never participated in an ERASMUS or PROMOS sponsored program

\*Please provide detailed information on a separate sheet.

Please list your top three choices according to your priorities. If there are only one or two universities you are interested in attending, priority 2 and/or 3 may be left blank.

Priority	Partner University	City	Country
1st			
2nd			
3rd			

## YOUR LANGUAGE SKILLS

Please answer the following questions regarding your language skills:

What is/are your native language(s)?	
Which language course(s) are you currently taking at SRH Berlin? Please list language and level (e.g. "Spanish A1.2").	
In which language(s) do you plan to take courses abroad? (This question does not refer to language classes, but to the <i>academic</i> classes you will take abroad.)	
What is your language level in the planned language of instruction?	



## YOUR APPLICATION DOCUMENTS

Please submit your application by the deadline by Email to **anne.strauss@srh.de** . Incomplete and/or late applications may not be considered. Unless otherwise noted, all documents must be in English or German.

### **Your complete application package consists of the following documents:**

Fully completed, legible application form for outgoing students	
Current enrollment certificate (Immatrikulationsbescheinigung) (Download on CampusNet/ contact Student Service)	
Current transcript of records from SRH Berlin University of Applied Sciences (Notenübersicht) (Download on CampusNet/ contact the Examination Office)	
High school certificate with final grade(s) (Abitur or equivalent) for students who apply for a study abroad period in their 3rd semester	
Proof of sufficient instruction language skills at your favorite universities, e.g. TOEFL	
Letter of motivation in English or German (1-2 pages) explaining your motivation for a semester abroad – please address the following questions: <ul style="list-style-type: none"><li>○ Why do you wish to study abroad?</li><li>○ Why are you interested in attending a particular university?</li><li>○ How do you plan to prepare for your stay abroad?</li><li>○ What challenges do you anticipate and how would you cope with them?</li><li>○ How do you expect this stay abroad to affect your further studies and your future career?</li></ul>	
If applicable: Proof of any kind of volunteer work or other forms of social and/or political and/ or ecological commitment – if submitted, you may receive bonus points during the nomination process	

*By signing this application form, I give the permission to disclose (e.g. via email), transfer and upload my personal information to the responsible departments at SRH Hochschulen Berlin GmbH, as well as at the host institution and on the online platforms necessary to correctly process the study abroad semester.*

*With my signature I give my consent to the storage of the personal data collected through the application form and the documents submitted for a period of 5 years, as dictated by retention obligations of SRH Berlin.*

*SRH Hochschulen Berlin GmbH adheres to the current European Union data protection standards (GDPR) but will not be held liable for the data protection standards of third parties outside the European Union.*

*This declaration of consent is voluntary and can be revoked entirely or partially at any time, without any adverse consequences. Your revocation is to be sent to [internationaloffice.hsbe@srh.de](mailto:internationaloffice.hsbe@srh.de).*

Place: \_\_\_\_\_ Date (dd/mm/yyyy): \_\_\_\_\_ / \_\_\_\_\_ /20 \_\_\_\_\_ Signature: \_\_\_\_\_