



srh

Leidenschaft  
fürs Leben.

# Study abroad Application & Financing

# Why should you go abroad?

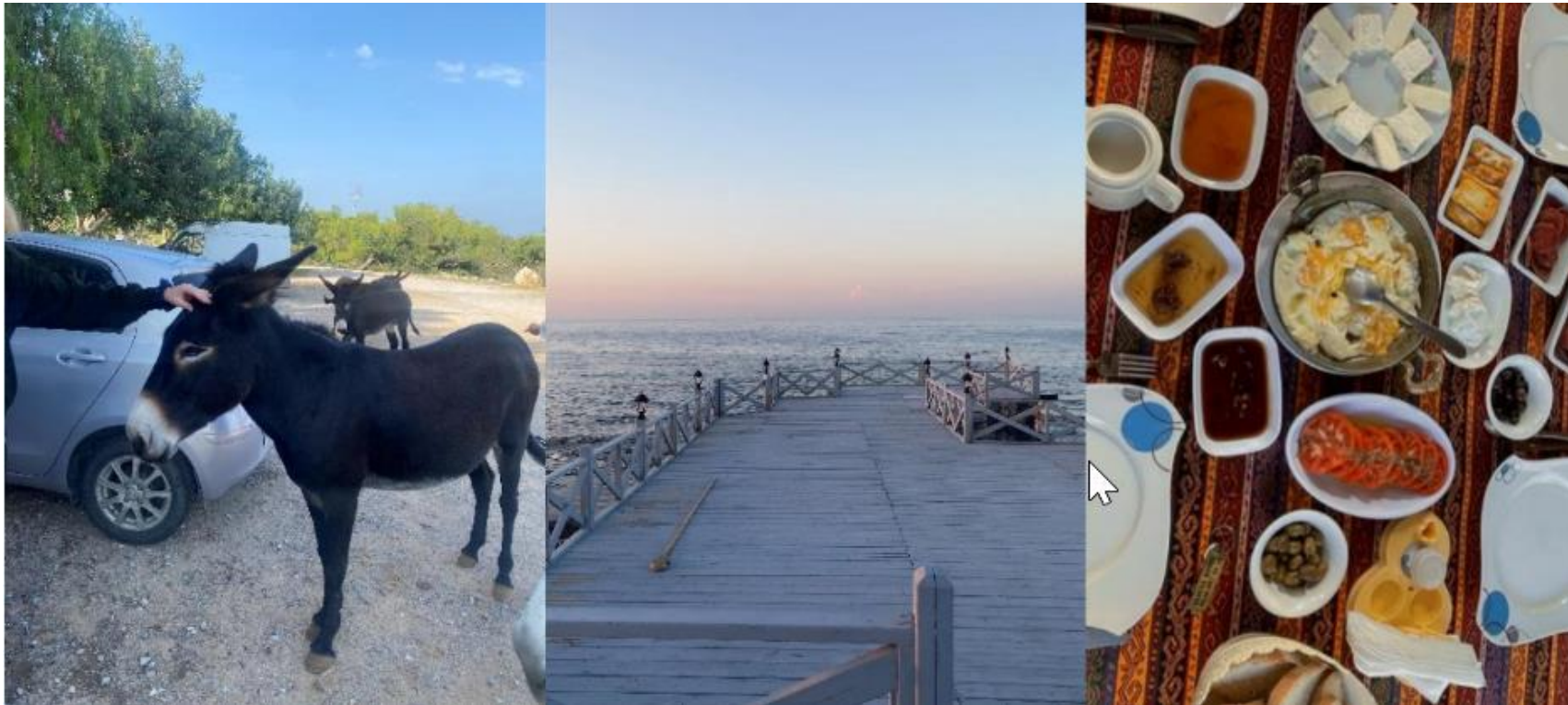
- unique experiences that shape lives
- face unexpected challenges and be proud of overcoming them
- get another or broader perspective on different issues in the world
- get to know people from other countries with their lifestyles
- building a broader network in this globalized world
- learn other languages
- stays abroad on your CV are very much in demand for your later career



**Stay curious, stay open minded, get into the world!**

# What do students say, who have been abroad?

<https://www.srh-berlin.de/en/university/services/international-office/testimonials/>



# The International Office - Team



## Outgoing

- Outgoing Coordinator for all schools:  
Anne Strauß [anne.strauss@srh.de](mailto:anne.strauss@srh.de)
- Campus Hamburg: Maria Terra Samaniego

## Incoming

- Incoming Coordinator : Theresa Enns
- Residence permit service: Theresa Enns  
[theresa.enns@srh.de](mailto:theresa.enns@srh.de)

➔ Email address for all:  
[internationaloffice.hsbe@srh.de](mailto:internationaloffice.hsbe@srh.de)



# Studies abroad – When?

## Bachelor students / Master students

- scheduled semester in your study programme (e.g. International Experience Track or Practical Semester/ Study abroad Semester)

**(Semester dates of the partner universities are often different from those at the SRH!)**

- theoretically each theory semester can be replaced by taking courses at a partner university (often difficult to find suitable courses)

## DUAL Students (with practice company)

- often very difficult to find suitable courses at partner universities that can substitute the SRH courses, you need to agree with your practice company



It is recommendable to start **research 1 year before** the planned stay abroad.

**Please discuss yours plans with your programme director in advance!**

# Partner universities

## How do I select the right one?



Am I free to choose courses or do I have to substitute courses?

In which subject area do I want to take courses? With which partner university the SRH has an agreements for this subject area?

Is there a cooperation for my study cycle - Bachelor or Master?

Which country is interesting for me?

In which language would I like to study abroad? Does the partner university offer courses in this language?

Which new language would I like to learn, if any?

Is one of the SRH partner universities particularly reknown for a certain subject area?

Are there any testimonials about a particular partner university?

# Application Process

## Deadlines



### Deadline for an exchange place at a partner university:

- **fall/ winter semester:** Application documents sent to [internationaloffice.hsbe@srh.de](mailto:internationaloffice.hsbe@srh.de)  
until **15<sup>th</sup> February**
- **spring/ summer semester:** Application documents sent to [internationaloffice.hsbe@srh.de](mailto:internationaloffice.hsbe@srh.de)  
until **15<sup>th</sup> August (previous year)**

# Application process

## Necessary documents – studies abroad



### Studies abroad:

- Application form study abroad
- Motivational Letter (1-2 pages)
- current transcript of records (CampusNet or examination office)
- current enrolment certificate (CampusNet or student service)
- proof of language skills (language of instruction at partner university)

**Detailed information:** <https://www.srh-berlin.de/en/university/services/international-office/study-abroad/>

# Application process

## selection, nomination, application at partner university



**Selection** for partner university based on submitted application documents by the end of March (winter semester) or the end of September (summer semester) at the latest

Acceptance or rejection of students of the proposed nomination

**Nomination** at partner university by the end of May (winter semester) or the end of October (summer semester) at the latest

**Application** at partner university with the necessary documents between April - June (winter semester) or October - December (summer semester).

- official language certificate, like TOEFL, IELTS (at particular partner universities)
- transcript of records
- motivational letter
- copy of passport or ID card
- proof of insurance coverage
- if applicable, work samples for creative study programmes
- if applicable, Learning Agreement (course selection)

# Application process

## Course selection after acceptance



- draft a Learning Agreement (LA) or Online Learning Agreement (mandatory from winter 2023/24)
- course lists can be found on the websites of the partner universities or are provided by the partner universities by email
- create a list of possible modules and discuss it with your programme director
- both sign the Learning Agreement (programme director + student)
- send the signed Learning Agreement to the partner university and have it reviewed and signed
- if changes are necessary, discuss again with your programme director and have the Learning Agreement reconfirmed

**Inform your examination office about your plans to go abroad and about your course selection!**

*aims to promote lifelong learning, enable sustainable growth, strengthen social cohesion and European identity, and drive innovation. In particular, people should be given the opportunity to participate regardless of their social background or any existing obstacles to mobility.*

- financial support, not a full scholarship
- funding for max. 12 month for each study cycle (Bachelor/ Master/ PhD)
- Study abroad: minimum 2 months | short term/ blendend mobilities: 5 till 30 days
- monthly rates depend on destination country
- combinable e.g. with Auslands-BAföG or other scholarships
- payout: 70% before the beginning, 30% after return

# Which countries can I go to with Erasmus+?

## PROGRAMME COUNTRIES

### Member States of the European Union (EU)

Belgium	Bulgaria	Denmark	
Estonia	Finland	France	Greece
Ireland	Italy	Croatia	Latvia
Lithuania	Luxembourg	Malta	Netherlands
Austria	Poland	Portugal	Romania
Sweden	Slovakia	Slovenia	Spain
Czech Republic	Hungary	Cyprus	

### Program countries outside the EU

Iceland	Liechtenstein	Northern Macedonia
Norway	Serbia	Turkey

## Which countries can I go to with Erasmus+?

### PARTNER COUNTRIES

#### Partner Countries

20% of the total approved Erasmus+ budget can be used for financial support in partner countries.

Partner countries are those with which the SRH has concluded a cooperation agreement for student exchanges and an additional Erasmus+ agreement with a higher education institution.

#### Selection priorities:

#### 15% for study abroad at partner universities in:

Europe - UK, Israel, Albania

USA

South America

Asia/ Australia

Canada

5% Staff mobilities

No funding for internships in partner countries via Erasmus+!

Which  
countries can I  
go to with  
Erasmus+?

## PARTNER COUNTRIES

### Partner Countries

<b>Western Balkans (Region 1)</b>	Albania, Bosnia and Herzegovina, Kosovo <sup>21</sup> , Montenegro
<b>Neighbourhood East (Region 2)</b>	Armenia, Azerbaijan, Belarus, Georgia, Moldova, Territory of Ukraine as recognised by international law
<b>South-Mediterranean countries (Region 3)<sup>22</sup></b>	Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine <sup>23</sup> , Syria, Tunisia
<b>Russian Federation (Region 4)</b>	Territory of Russia as recognised by international law
<b>Region 5 Asia<sup>24</sup></b>	Bangladesh, Bhutan, Cambodia, China, DPR Korea, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Sri Lanka, Thailand and Vietnam High income countries: Brunei, Hong Kong, Japan, Korea, Macao, Singapore and Taiwan
<b>Region 6 Central Asia<sup>25</sup></b>	Afghanistan, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan
<b>Region 7 Middle East</b>	Iran, Iraq, Yemen High income countries: Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, United Arab Emirates
<b>Region 8 Pacific<sup>26</sup></b>	Cook Islands, Fiji, Kiribati, Marshall Islands, Micronesia, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu, Vanuatu High income countries: Australia, New Zealand
<b>Region 9 Sub-Saharan Africa<sup>27 28</sup></b>	Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cabo Verde, Central African Republic, Chad, Comoros, Congo, Congo - Democratic Republic of the, Côte d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Eswatini, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Tanzania, Togo, Uganda, Zambia, Zimbabwe

**Which  
countries can I  
go to with  
Erasmus+?**

## **PARTNER COUNTRIES**

### **Partner Countries**

<b>Region 10 Latin America</b>	Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Uruguay and Venezuela
<b>Region 11 Caribbean<sup>29</sup></b>	Antigua & Barbuda, Bahamas, Barbados, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, St Kitts and Nevis, St Lucia, St Vincent & Grenadines, Suriname and Trinidad & Tobago
<b>Region 12 US and Canada</b>	United States of America, Canada
<b>Region 13</b>	Andorra, Monaco, San Marino, Vatican City State
<b>Region 14</b>	Faroe Islands, Switzerland, United Kingdom

SRH partner countries are those countries in which SRH has concluded a cooperation agreement with a university for student exchange and an additional Erasmus+ agreement.

# Grants Erasmus+

## Semester abroad – programme countries



<b>Group 1</b> Countries with higher living costs	Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden.  Third countries not associated to the Programme from Region 14.
<b>Group 2</b> Countries with medium living costs	Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain.  Third countries not associated to the Programme from Region 13.
<b>Group 3</b> Countries with lower living costs	Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, North Macedonia, Turkey.

**600€/month**

**540€/month**

**490€/month**

# Grants Erasmus+

## Semester abroad – partner countries



Outgoing students to partner countries except  
region 13 and region 14

**700,00 €/month**

(in these countries of region 13 and 14 the funding rates  
for programme countries apply)

# Grants Erasmus+

## Short term mobilities/ Blended mobilities



Blended mobilities/ Short term mobilities must combine a virtual part and a physical part within a course/module.

Duration of the physical activity	Amount (for any EU Member States and third countries associated to the Programme or third country not associated to the Programme)
Up to the 14th day of activity	79 EUR per day
15th to the 30th day of activity	56 EUR per day

It must be possible for students to acquire at least 3 ECTS during a blended mobility.

# Grants Erasmus+

## Green travel – sustainable travel

### Financial incentive for environmentally friendly travel

Unique payment:

50€

+

Additional funded days

up to 4 days additional funding via individual support

train, bus, car-sharing, bicycle....



# Grants Erasmus+

## Fewer opportunities



### Top Up of +250€/ month for students who belong to one of these groups:

- Degree of disability of at least 20%
- Chronical disease
- Travellers with children
- First-time academics (students from a non-academic home)
- Working students (working for 6 month before application, earned between 450-850€, subject to social security contributions)

For the proof of one of these aggravated conditions, supporting documents or a declaration on honour are required.

# Application process

## Erasmus+ Studies abroad



- confirmation from the partner university must be sent to the International Office
- signed Learning Agreement must be sent to the International Office
- the application for Erasmus+ funding must be submitted separately after acceptance

Further documents to be submitted will be sent to the students by the IO:

- Application form Erasmus+ funding
- Proof of eligibility and further participation
- Grant Agreement (contract of amount and period of funding) – originally signed
- Proof of insurance coverage
- link Online language assessment

*The goals of the programme are to support the university's own internationalization strategy and to increase the mobility of students and doctoral candidates from German universities worldwide*

- PROMOS funds eligible for studies and internships abroad, for study or competition trips worldwide
- host university does not have to be a partner university
- PROMOS funding possible in Europe, if funding with Erasmus+ is excluded

## **Study abroad**

- duration between 3 and 6 months
- monthly rates between 350-550 Euros, depending on destination country

# Application process PROMOS



DAAD



## Studies abroad:

**Application must be submitted to the International Office after acceptance by the host university**

- Application form
- Motivational Letter
- CV
- Recommendation Letter of lecturer or professor
- current Transcript of records (CampusNet or examination office)
- current enrolment certificate (CampusNet or student service)
- proof of language skills (language of instruction)
- Acceptance letter of host university

# Other financing options

## Auslands-BAFöG

- available for at least one mandatory trimester or semester at a partner university if particular requirements of the student apply

## Governmental support/ private foundations

DAAD scholarships – HAW.international

<https://www2.daad.de/deutschland/stipendium/datenbank/en/21148-scholarship-database/>

Special country scholarships (e.g. GoEast, Fulbright)

# Financial commitments

- Tuition fees at SRH continue
- Living expenses, travel expenses, insurance, visa fees if applicable, books, etc.
- Additional fees in special programs at partner institutions (e.g. individual lessons)



# Other options to go abroad

## Summer and Winter Schools

- 1 -4 week courses mostly during semester breaks on specific topics
- Offers of the partner universities or other institutions
- [www.summerschoolsineurope.org](http://www.summerschoolsineurope.org)
- [www.study-advisor.org](http://www.study-advisor.org)

## Current events and announcements:

<https://www.srh-berlin.de/en/university/services/international-office/news/>

# More information

**Mailinglist:** every month news from the GCI Registration through this link **mailinglist**

## **Website:**

**Study abroad:** <https://www.srh-berlin.de/en/university/services/international-office/study-abroad/>

**Events/ Announcements:** <https://www.srh-berlin.de/en/university/services/international-office/news/>

**Testimonials:** <https://www.srh-berlin.de/en/university/services/international-office/testimonials/>

## **Information events:**

- Theme Week "USA, Canada, Australia, Asia" – **05.06. till 09.06.2023**
- join **Instagram of SRH Berlin and the student council** for recent news/ announcements on the notice boards at the different schools

# Thank you for your attention!

[www.studieren-weltweit.de](http://www.studieren-weltweit.de)

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